

**BOROUGH OF SAYREVILLE
MAYOR & BOROUGH COUNCIL**

**AGENDA - COMBINED MEETING
MONDAY, December 15, 2014**

1. CALL TO ORDER - Time _____

- a) Short Prayer & Salute to Flag
- b) Statement of Publication
- c) Roll Call
- d) Approval of prior Minutes of the Mayor and Borough Council: (none)
(Motion to approve, subject to correction if necessary)

2. PRESENTATIONS/PROCLAMATION:

- a) **RECOGNITION AND PRESENTATION TO THE SAYREVILLE POLICE DEPARTMENT ON THEIR ATTAINING THEIR ACCREDITATION.**
- b) **PRESENTATIONS TO:**
 - ❖ **COUNCILWOMAN LISA EICHER FOR HER DISTINGUISHED SERVICE RENDERED AS A MEMBER OF THE SAYREVILLE BOROUGH COUNCIL FOR THE YEARS 2009-2014.**

3. OLD BUSINESS

- a) Public Hearing on the following Ordinance(s):
ORDINANCE #277-14
AN ORDINANCE AMENDING CHAPTER IV, "POLICE DEPARTMENT," OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE, NEW JERSEY, TO ALTER THE COMPOSITION OF THE DEPARTMENT

(Co. Rittenhouse, Public Safety – Public Hearing, Dec. 15, 2014)

4. NEW BUSINESS:

- a) Discussion & Introduction of the following Ordinance(s): (None)

5. CONSENT AGENDA/RESOLUTIONS

- PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY

- #2014-337 Resolution Approving Bills for Payment
- #2014-338 Transfer Resolution
- #2014-339 Authorizing the renewal of licenses for the year 2014 covering Barber & Beauty Shops; Junk Yards; Private Horse Stable Operator; Taxi Cab/Owner; Temporary Trailer Licenses.
- #2014-340 Authorizing the execution of an amendment to the 2014/2015 Municipal Alliance to provide Strengthening Families Program.
- #2014-341 Approving (unpaid) Leave of Absence for Danielle Maiorana, Confidential Assistant from Dec. 22, 2014 through May 4, 2015.
- #2014-342 Appointing Dana Piscitelli, to the position of Clerk in the Finance Dept. effective Jan. 12, 2015.
- #2014-343 Appointing Rosie Carmella to the position of Clerk in the Water & Sewer Dept. effective January 2, 2015.
- #2014-344 Authorizing the Borough Engineer to prepare plans and specifications for water and sanitary sewer improvements in Hercules Village for a fee not to exceed \$75,000. and upon approval of the plans and specifications the Borough Clerk is authorized to advertise for the receipt of bids.

12-15-14

- #2014-345 Resolution cancelling Improvement Authorization balances.
- #2014-346 Requesting approval for the insertion of an item of revenue in the 2014 Local Municipal Budget.
- Municipal Alliance Grant \$39,655.00
- #2014-347 Requesting approval for the insertion of an item of revenue in the 2014 Local Municipal Budget.
- Municipal Alliance Competitive Funding Grant \$ 6,700.00
- #2014-348 Requesting approval for the insertion of an item of revenue in the 2014 Local Municipal Budget.
- Click It or Ticket \$ 2,000.00
- #2014-349 Requesting approval for the insertion of an item of revenue in the 2014 Local Municipal Budget.
- NJ Division of Criminal Justice Body Armor \$ 7,922.92
- #2014-350 Requesting approval for the insertion of an item of revenue in the 2014 Local Municipal Budget.
- Safe and Secure Communities \$60,000.00
- #2014-351 Requesting approval for the insertion of an item of revenue in the 2014 Local Municipal Budget.
- Middlesex County Arts Grant \$ 1,000.00
- #2014-352 Requesting approval for the insertion of an item of revenue in the 2014 Local Municipal Budget.
- Clean Communities \$63,932.51
- #2014-353 Requesting approval for the insertion of an item of revenue in the 2014 Local Municipal Budget.
- Alcohol Ed Rehab Enforcement \$ 295.40
- #2014-254 Requesting approval for the insertion of an item of revenue in the 2014 Local Municipal Budget.
-Distracted Driver \$ 4,000.00

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6. COMMUNICATIONS & COMMITTEE REPORTS * DISPOSITION:

- **ADMINISTRATIVE & FINANCE – Councilman Buchanan**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's report for the month of November, 2014
- 2) Board of Education Minutes of Dec. 15, 2015
- 3) CFO's Investment report for the month of October, 2014 _(move to) a) Receive & File

b) Received **Bingo/Raffle Applications** from the following Organizations :

- 1) Dwight D. Eisenhower PTO to conduct an On-Premise 50/50 Raffles and an On-Premise Draw, Tricky Tray on February 6, 2015 (RA:1903 & RA:1904).

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- ADMIN. & FINANCE CONT'D.

- 2) Sayreville Riverdog's to conduct an Off-Premise Draw on February 15, 2015 (RA:1905) at the Sayreville Engine Co. No. 1.
- 3) Harry S. Truman PTO Inc. to conduct Bingo Games and an On-Premise Draw, Tricky Tray on March 6, 2015 (March 20 Snow Date) (BA:492 & RA:1906)
- 4) Leroy Gordon Cooper Elementary School to conduct an On-Premise 50/50 and an On Premise Draw, Tricky Tray On March 27, 2015 at the Sayreville VFW (RA:1907 & RA:1908)
- 5) Our Lady of Victories HSA to conduct on Off-Premise 50/50 On April 11, 2015 (RA:1909).

1-5) Approved/Denied

- c) Request received from SAFE Coordinator for a resolution authorizing the submission and execution of the Municipal Alliance Grant Application to the Department of Community Services, Office of Human Services for Fiscal Year 2016 (2015-2016). Approved/Denied - (Clerk to Prepare Resolution)

- d) Approval of the 2015 Annual Meeting Schedule. Approved/ Denied

- e) Committee Report 1) _____

• PLANNING & ZONING – Councilman McGill

- a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Board of Adjustment Minutes of October 22, 2014
- 2) Planning Board Minutes of November 5, 2014
- 3) Housing Authority Minutes of November 13, 2014
- 4) Construction, Zoning & Code Enforcement, & Fire Prevention reports for the month of November, 2014
- 5) Middlesex County Planning Board Minutes of Nov. 12, 2014

- (move to) Receive & File

- b) Notice to Adjacent Property Owner received from the Borough of South River who will conduct public hearings to determine if the "Reid Street Corridor Study Area" is an area in Need of Rehabilitation Meetings to be held before the So. River Planning Bd. on Dec. 16th and Borough Council on Jan. 12, 2015.

- (move to) Receive & File

- c) Committee Report: 1) _____

• PUBLIC SAFETY – Councilman Rittenhouse

- a) **Minutes & Departmental Reports:**

Move the following Minutes and or Reports be Received & Filed:

- 1) Court Administrator, Police Chief, Board of Health, Registrar and County Reports for the month of Nov., 2014.
- 2) Board of Health Minutes of November 6, 2014

- (move to) Receive & File

- b) Received the following Notices from President Park Fire Dept.

- 1) Notice of Leave of Absence of Firefighters Dominic Brown for a 3 month period, effective Nov. 3, 2014-Feb. 2, 2015 and John Cooney for a 2 month period, effective Nov. 3, 2014-Jan. 5, 2015. (move to) Receive & File

- c) Application of Michael Marcinczyk, Jr. as a firefighter in President Park Fire House No. 1. was accepted at their Dec. 2014 meeting (regular member w/ 3 month probation).

Approved/Denied

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- PUBLIC SAFETY CONT'D.

- d) Notice of Elected Officers received from the following for Calendar Year 2015
To be confirmed by the M & Co. in accord w/3-3.5 (attached)
 - President Park Fire Co. No. 1
 - Melrose Hose Co. No. 1
 - Engine Co. No. 1

-Approved/Denied

- e) Street Light request received from resident of 9 Warwick Road
in the vicinity of Yorkshire & Warwick Rd., due to suspicious activity. - Refer to Police Dept.

- f) Resident request for handicapped parking space in front of disabled
residents home at 29 Hart St. - Refer to Police Dept.

- g) Request for Coin Toss received from Sayreville Riverdogs at
the intersection of Washington and Ernston Rd. on March 14, 2015
from 10am-2pm. (Need County Approval) -Approved/Denied

- h) Applications and fees for Annual Motel Licenses for approval by the
Mayor and Council for the year 2015 were received from:
(Resolution required)
 - Knights Inn-Parkway
 - Circle Motor Lodge
 - Gallery Motel, Inc.

1) Committee Reports - 1) _____ -Approved/Denied

- **RECREATION – Councilwoman Eicher**
- a) **Minutes & Departmental Reports:**
Move the following Minutes/Reports be Received & Filed:
 - 1) Recreation Director’s report for the month of Nov., 2014. - (move to) Receive & File

- b) Committee Reports - 1) _____

- **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**
- a) **Minutes & Departmental Reports:**
Move the following Minutes/Reports be Received & Filed:
 - 1) Water & Sewer Director’s report for the month of Nov., 2014.- (move to) Receive & File

- b) Committee Reports- 1) _____

- **PUBLIC WORKS – Council President Novak**
- a) **Minutes & Departmental Reports:**
Move the following reports/minutes be received & filed:
 - 1) Public Works Reports – Buildings & Grounds, Parks, Recycling,
Roads, Garage Services, Sanitation and
Office on Aging Report all for the month of November, 2014.
 - 2) Rent Leveling Board minutes of December 9, 2014 - (move to) Receive & File

- b) Committee Reports: 1) _____

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- **MAYOR** - Kennedy O'Brien

- **BUSINESS ADMINISTRATOR** - Daniel E. Frankel

- Public Safety

- 1) Request for authorization for Sgt. Bartlinski to apply for the 2014 Highway Safety Fund-Safe Corridors Grant Program in the amount of \$25,032 towards the purchase of a police pursuit vehicle.
- 2) Notice received from TranSystem who has been retained by NJ Tpke. Authority to provide services for the reconstruction of the following Garden State Parkway Bridges due to significant deterioration of the existing concrete decks.
 - GSP Southbound Outer Roadway over Bordentown Ave.
 - GSP Northbound Outer Roadway over Washington Rd.Looking to temporarily close and detour traffic in two stages. Please see information provided in packet. Project is scheduled for Spring of 2015 or Fall 2015. In order to accomplish this they are requesting a resolution from Sayreville in support of the traffic detours as outlined.
(Report & correspondence in packet- Resolution Required).

- Water & Sewer Dept.

- 1) Authorization for title change and amend Ordinance for:
 - a) Tracy Baszak from Data Entry Operator to Data Entry Operator 2. (need Ord. & Resolution)
 - b) Jodie Klosek from Senior Cashier to Keyboarding Clerk 3/Principal Clerk Typist. (need Resolution).

- Personnel

- 1) Request from SAMS and AFSCME Union Presidents that the Mayor and Council adopt a Resolution in accordance with President Obama Executive Order declaring December 26, 2014 a holiday.
- 2) Request for Salary Increase for three SAMS employees (see memos attached in packet)

- **C.F.O. - Wayne Kronowski**

- 1) Bill List Resolution
- 2) 2014 Budget Transfer Resolution

- **BOROUGH ENGINEER - Jay Cornell**

- 1) Sayreville/South Amboy Wastewater Agreement - Proposed Joint Agreement
(Verbal Report - Closed Session - Possible Resolution)

- **BOROUGH ATTORNEY - Michael DuPont**

7. **PUBLIC PORTION**

Mayor will open to public -
[5 Minute limitation], until everyone has had the opportunity to speak - Ordinance #2-3.2)

Motion to close public portion.

8. **EXECUTIVE SESSION** -

Time: _____
(Motion to enter into closed session)
(Motion to reconvene)
- **Reconvene - Time:** _____

9. **ADJOURNMENT** - **Time:** _____